

Warner Library Board of Trustees
APPROVED MINUTES
June 18, 2009

Present: Library Trustees, Christina Clarke, Liza Glover, David Huber, Patricia Pinckney, Joan Raiselis, and Carin Rubenstein; Library Liaisons, Mary McGee; Library Director, Maureen Petry; Consultant, Jenifer Ross. Absent: Michele Gonzalez

Chairperson's Comments: Ms. Rubenstein called the meeting to order at 7:40 pm. Michele Gonzalez from Sleepy Hollow has agreed to join the Board.

A motion was made by Ms. Glover and seconded by Mr. Huber to accept the minutes of the May 28, 2009 Board meeting. The Village of Tarrytown has approved the Pedestrian Sign.

Ms. Glover has picked out an ornate Italian concrete bench to be installed at the foot of the ramp entrance. This purchase will be made from the grant received from the Rotary of the Tarrytowns for this purpose.

Director's Report: Mrs. Petry has been trying to get bids to install a handicap door at the top of the ramp. There is a public library construction grant due August 3. The Board agreed that this is something that has been discussed for quite a while and it should be pursued. Ms. Petry was asked to put the numbers together. The grant is for 50% grant money and 50% organization money with a project minimum of \$2,500. Since it is a 50/50 expense, Ms. Petry will need to see if it is even worth submitting the grant.

The annual Hall of Fame award ceremony was held on June 3 at 7:00 pm. Kenneth Wray, Mayor of Sleepy Hollow presented a check to Gabrielle Cellante and Mary McGee, Trustee of Tarrytown, presented a check to Olesya Bylim. It was a pleasant evening. Ms. Raiselis suggested that the event be held in the Audubon Room next year.

The Library has two new collections. There is an express DVD and express book collection. These books cannot have holds put on them they are for browsing in Tarrytown only. The DVD's are loaned for three days and the books for seven days. A suggestion was made by Ms. Rubenstein to ask the Friends if they would help with funds to enlarge the Express DVD collection.

The roof has a leak. Room A ceiling tiles have been damaged by the water. The unpleasant smell that was present last summer in the stairwell leading to the staff room has returned. Dan Pennella, Assistant Village of Tarrytown Engineer has been called and he will make time to visit the Library.

Ms. Raiselis asked if the patrons knew that they can make donations and request certain purchases or types of purchases be made with those funds. The Board asked Mrs. Petry to look into promoting directed gifts to the Library.

The bookmobile will be at Salvation Army and Robin's Nest this summer. It was a success the week before last. Patrons that stopped into the bookmobile were happy to be able to receive a new library card on the spot and to be able to check material out.

The Village of Sleepy Hollow will be holding Second Sundays. The Library will be at the October 11 event in the bookmobile.

Mrs. Petry along with her staff has been working hard on updating the web site. The mission statement has been updated along with other information.

Treasurer's Report: Mr. Huber - monthly budget report is attached. Mr. Huber stated that the budget distributed is the 2008-2009 year end. It will not be final until the Village

has its audit after August. The 2009-2010 budget has been substantially reduced compared to this year. It is important that the areas that went over budget be reviewed and see how they can be reduced to stay in the new budget amount.

Director of Development: Ms. Ross – discussed details of the Cruise. By this time last year the boat was sold out. The sponsorship and ad sales are doing well. Ms. Rubenstein asked each Board member to make a big push to get the boat filled to capacity. Talk it up among friends and neighbors and see if you can get additional sponsorship and ads.

Brainstorming began for the “Harley Night” that will be held in September or early October.

The Board agreed to continue to pay for the data management system, Donor Perfect on a month to month basis but asked Ms. Ross to look into software that would be installed on our computers rather than an internet based system.

The meeting adjourned at 9:00 pm

The upcoming Library Board of Trustees meeting is scheduled for Thursday, September 17. There will not be a meeting in July or August.

Respectfully submitted,

Regina Butcher
Approved Minutes/June 18, 2009