

**Warner Library Board of Trustees**  
**APPROVED MINUTES - November 19, 2009**

Present: Library Trustees, Christina Clarke, Liza Glover, David Huber, Patricia Pinckney, and Carin Rubenstein; Library Director, Maureen Petry; absent Trustee, Michele Gonzalez & Joan Raiselis; Library Liaisons, Mary McGee and Evelyn Stupel

**Chairperson's Comments:** Ms. Rubenstein called the meeting to order at 7:40 pm. A motion was made by Mr. Huber and seconded by Ms. Glover to accept the minutes of the October 19, 2009 Board meeting. The Board approved the 2010 calendar of meeting dates.

A discussion was held about the plans submitted by Jim Lothrop. The Board would like an idea as to how to implement the plans. How could the changes be done on a phased construction plan? The Board would like on overall cost. The installation of a ramp to the front of the building seems a practical start. The first step would be to get specs and plans for the work and discuss the project with the Village of Tarrytown who owns the building. Ms. Rubenstein will discuss this with Ms. Raiselis.

**Director's Report:** Mrs. Petry reviewed the Director's Report. Mrs. Petry informed the Board that Jeanne Reid after seventeen (17) years will be retiring effective December 31, 2009. Mrs. Petry received permission from the Board to actively look for a replacement for Mrs. Reid. An open house type of reception will be held for Mrs. Reid in the Reading Room on December 28 from 4:00 pm to 7:00 pm. The Board has approved \$300.00 to expense the reception.

The Village of Tarrytown has contracted with Midland Elevator to service all the Village elevators. The drain on the roof over meeting Room A has been repaired. The ignition module was replaced on one of the boilers and we are waiting for the same part on the second boiler.

Mrs. Petry asked permission to change the policy for applying for Warner library cards to allow patrons to sign up electronically. Many patrons don't use the library physically but remotely for downloading audio books and for research. The Board agreed that this was a good suggestion. This will require a one-time upgrade to the web page. Only patrons with street addresses will be accepted. This policy change was adopted by the Library Board on November 11, 2009.

Mrs. Petry suggested the Library sponsor a little league team. The Board liked the idea and Mrs. Petry will look into it.

The chairs in the reference room are unsanitary. Ms. Pinckney has offered to help Mrs. Petry find replacement chairs.

La Asociacion de Familias de Tarrytowns (Even Start) program has been adopted by the schools of the Tarrytowns and are using their space instead of the Library space.

**Treasurer Report:** Dave Huber reported that the current budget report reflects five months into the fiscal year. Mrs. Petry and Mrs. Butcher will begin the process to prepare a budget for 2010-2011 fiscal years.

**New Business:** Patricia Pinckney suggested as follow-up to the fund drive letter, create book marks at different times during the year. February could be "Love your Library." On the back of the bookmark donation information would be printed.

The meeting adjourned at 8:50 pm. The upcoming Library Board of Trustees meeting is scheduled for Thursday, December 17 at 7:45.

Respectfully submitted,  
Regina Butcher