

Warner Library Board of Trustees
Approved Minutes - March 15, 2018

Present: Library Trustees: Edward Berry, Liza Glover, Michele R. Gonzalez, David Huber, and Patricia Pinckney; Library Director: Maureen Petry; Liaisons: Rachelle Gebler and Mary McGee; Absent: Sharon Camlic and David Neilsen

Liza Glover, Vice Chairperson called the meeting to order at 7:08 pm. A motion was made by Mr. Huber to accept the minutes of the February 15, 2018 meeting and seconded by Mr. Berry.

Mrs. Petry presented the Director's Report.

Mrs. Petry attended the Tarrytown Zoning Board of Appeals concerning the variances sought by the 21 Wildey Street LLC. Several neighbors appeared at the meeting to discuss the reorientation of the parking spaces as it differs from those on the approved site plan. The ZBA decided to require 21 Wildey Street LLC to present a landscaping plan reviewed by the Village Landscaping Consultant at the next meeting to address concerns about seeing cars from the street. Some of the landscaping will be on Village property.

EF International has agreed to sponsor our museum pass program in the amount of \$1,000. Additional sponsors this year are Colgate Palmolive for \$500 and \$150 from Jean and Roger Chenault. As a result of feedback from patrons, we dropped the Children's Museum of Manhattan and added the Hudson River Museum in Hastings (the pass includes planetarium shows) and Storm King Center for the Arts.

The Murder Mystery Night Fundraiser on March 3 brought in revenue of \$2,600, expenses were 893.00 with a net of \$1,706. The feedback from the attendees was that it was an enjoyable event but a little too complicated. Ways to increase revenue for the library would be to have attendees pay the ticket service fee.

The Friends of Warner Library's book sale will be held on Saturday and Sunday, April 21 and 22.

Discussion was held regarding the safety of the patrons and staff in the library. Tarrytown Police Chief John Barbelet came to the library to do active shooter training on Monday, February 26th. He reviewed the NYPD approach to surviving an active shooter situation which is ABC. Avoid – run away from the scene as soon as possible, barricade – if it is not possible to run – barricade the room you are in with tables, chairs and anything available and lastly confront. Other library safety protocols were reviewed by staff.

Mr. Huber presented the library budget and the endowment accounts.

A discussion was held about the items on the third floor that were not changed during the renovation. When the meeting room renovations were done, the hallway was painted and new tile floor was installed. Nothing was done in either of the bathrooms. The board requests that Mrs. Petry get estimates to replace the lights and ceiling tiles in the hallway and bathrooms. The board unanimously approved to replace the lights and ceiling tiles in the hallway and bathrooms not to exceed \$35,000 at the Trustee's expense.

The library HVAC computer needs to be replaced. The library Board approved the purchase of a new HVAC computer at the Trustee's expense.

The board has been asked to come to the April meeting with ideas of what the plan should be going forward for the library building.

The meeting was adjourned at 8:40 pm. The next meeting is scheduled for April 19, 2018 at 7 pm.